

## Storage Tips from [www.securechoicestorage.ca](http://www.securechoicestorage.ca)

### Tips For Loading Your Space

- \* Rent the smallest amount of space you need and pack the space until full.
- \* A box for everything and everything in a box is the best protection of your goods. Use uniform sizes of boxes and stack them shoulder high to maximize your total storage space.
- \* Prepare your unit by placing plastic on the floor under your goods. Be sure the plastic laps up over the walls a few inches on every side. Wooden pallets also provide for more secure storage to raise storage items.
- \* Leave a small air space between the goods stored and the storage unit walls.
- \* Store lightweight small items around the back of the storage unit. Move large, heavy items into storage last.
- \* Do not place heavy or sharp objects on top of upholstered furniture.
- \* Protect your mattresses, sofas, and chairs with plastic covers.
- \* Cover the entire load with a light plastic cover.
- \* Use a good quality lock on your storage unit door. We recommend Disklocks for security available at our office.
- \* Insure your goods while in storage. Ask the manager about self storage insurance at reasonable rates.
- \* Keep a list of all items in storage as well as pictures, and descriptions.

### Space Saving Packing Tips

Begin packing a couple of days before you move. Careful packing pays by preventing breakage and loss of small and fragile items. And moving time is a great time to weed out old, unwanted or unneeded possessions. They only take up storage space.

Another thing, you'll want plenty of sturdy corrugated cartons, packing paper, sealing tape, and a magic marker-type pen. Then if you follow these simple packing tips, they will save you trouble, help avoid damage to your goods and make maximum use of the space in your storage unit.

- \* **Appliances:** Tape all appliance doors shut when moving. Wedge doors open in storage. Secure all moveable parts with paper or wedge. Wrap a paper pad around each item for protection. Freezer, refrigerator, washer and dryer make excellent packing cartons for bedding, towels and clothing. Always clean your stove before moving and give utility companies a few days' notice to disconnect appliances.
- \* **Beds:** Lash bed rails together with rope or plastic tape. As you take beds apart, mark all pieces so you know which goes with which headboard, etc. Place covers on mattresses to keep them clean during moving and storage.
- \* **Books:** Books get heavy in bunches. Pack them in small cartons, holding weight to under 30 pounds for easy lifting. Line all book cartons with plastic and fill empty spaces with packing paper. (Garbage bags work well as a liner).

\* **Bureaus:** Make your bureau drawers earn their passage as extra packing boxes. Fill them with a few small and fragile items. Sweaters, blankets, and towels make excellent padding.

\* **Cartons:** Go easy on your back. Hold weight of all packing cartons under 30 pounds. With a marking pen, list contents of each carton on the side. For load sizing, multiply length x width x height of each carton if that information is not already on the carton.

\* **Chairs:** Protect all chair legs by wrapping them in packing paper. Leave slipcovers on upholstered chairs and cover them with plastic chair covers.

\* **Clothing:** Clothing that ordinarily hangs in a closet should be packed in a wardrobe carton.

\* **Dishes:** Take your time when packing dishes. Wrap each one with packing tissue and cushion them in the carton with crumpled packing paper. Keep dish pack cartons under 30 pounds for easy handling and safe riding.

\* **Glasses:** Pack glasses carefully. Wrap with tissue and pad with crumpled packing paper just like dishes.

\* **Lamps:** Pack lampshades in individual boxes with plenty of paper for padding. Lamp bases ride securely in bureau drawers, freezers and washing machines. For safety, pad them well with towels and blankets.

\* **WARNING: Do Not Store Combustibles or Perishables! such as old paint, cleaning fluids, gasoline, etc. Make certain all fuel is drained or burned out of gasoline powered equipment. Throw away anything that could possibly cause fire. Do not store food in open containers or any item, which could attract rodents or pests. Why risk your possessions just to keep a few cents' worth of leftovers?**